

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION**

REGION X (CAGAYAN DE ORO)

Skypark, Limketkai Center, Cagayan de Oro City

ANNUAL PROCUREMENT PLAN FOR FY 2019 - non CSE


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	Remarks (Explaining changes from the APP)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
A.III.a.1	Travelling Expenses	CDO	Alternative Mode	within 2019	N/A	N/A	N/A	GoP	1,322,000.00	1,322,000.00	0	Mobile Outreach, Offsite Service Center & Occular Inspections (EO 298 SERIES OF 2004)	
A.III.a.1	Training Expenses	CDO	Alternative Mode	within 2019	N/A	N/A	N/A	GoP	184,000.00	184,000.00	0	Training materials and services for the conduct of various trainings for Employees of PRC CDO	
A.III.a.1	Office Supplies Expenses	CDO	Alternative Mode - shopping	within 2019	N/A	N/A	N/A	GoP	44,246.61	44,246.61	0	Common Office Supplies not available at PS	
A.III.a.1	Consumables	CDO	Alternative Mode -shopping	within 2019	N/A	N/A	N/A	GoP	125,373.65	125,373.65	0	Ink / Toner supplies not available at PS	
A.III.a.1	Information and Communication	CDO	Alternative Mode - shopping	within 2019	N/A	N/A	N/A	GoP	20,100.00	20,100.00	0	Information and Communication Technology (Ict) Equipment	
A.III.a.1	Furniture and Fixtures	CDO	Alternative Mode - shopping	within 2019	N/A	N/A	N/A	GoP	6,860.03	6,860.03	0	Fixtures not available at PS	
A.III.a.1	Other Supplies and Materials Expenses	CDO	Alternative Mode - shopping	within 2019	N/A	N/A	N/A	GoP	3,060.00	3,060.00	0	Cleaning Equipment and Supplies	
A.III.a.1	Postage and Courier Services	CDO	Alternative Mode - Agency	within 2019	N/A	N/A	N/A	GoP	46,000.00	46,000.00	0	Delivery services of documents to PRC Central Office & other Regional Offices & verification of various documents (offsite & Regional expenses)	
A.III.a.1	Landline / Mobile	CDO	Alternative Mode - Direct C	within 2019	N/A	N/A	N/A	GoP	14,400.00	14,400.00	0	Telecommunications Provider (For office communication & operation (Offsite & Regional expenses)	
A.III.a.1	General Services - Security Services	CDO	Competitive Bidding	Oct. 2018	Nov. 2018	Dec. 2018	Dec. 2018	GoP	1,200,000.00	1,200,000.00	0	Security Services	
A.III.a.1	Repairs and Maintenance - Other Machinery and Equipment	CDO	Alternative Mode	within 2019	N/A	N/A	N/A	GoP	20,000.00	20,000.00	0	Quarterly preventive maintenance of office equipments	
A.III.a.1	Repairs and Maintenance - Motor Vehicle	CDO	Alternative Mode	within 2019	N/A	N/A	N/A	GoP	26,500.00	26,500.00	0	Quarterly preventive maintenance, replacement of parts and other corrective actions may done.	
A.III.a.1	Repairs and Maintenance - Semi-Expendable (ICT)	CDO	Alternative Mode	within 2019	N/A	N/A	N/A	GoP	11,000.00	11,000.00	0	Quarterly preventive maintenance of ICT equipments	

A.III.a.1	Repairs and Maintenance - Semi-expendable Furniture & Fixtures	CDO	Alternative Mode	within 2019	N/A	N/A	N/A	GoP	9,000.00	9,000.00	0	Quarterly preventive maintenance of furniture and fixtures
A.III.a.1	Other MOOE-Representation	CDO	Alternative Mode	within 2019	N/A	N/A	N/A	GoP	18,000.00	18,000.00	0	Representation expenses may incur during official functions.
A.III.a.1	Other MOOE - Rent/Lease Expenses	CDO	Competitive Bidding	April 2019	May 2019	June 2019	June 2019	GoP	1,552,000.00	1,552,000.00	0	Rental of regional office space , exam venues, and vehicle rental
A.III.a.1	Electricity	CDO	N/A	N/A	N/A	N/A	N/A	GoP	1,055,000.00	1,055,000.00	0	Electricity consumption for CDO & Iligan Offsite
A.III.a.1	Water	CDO	N/A	N/A	N/A	N/A	N/A	GoP	42,000.00	42,000.00	0	Water consumption for CDO & Iligan Offsite
A.III.a.1	Other MOOE - Subscription Expenses	CDO	Alternative Mode	N/A	N/A	N/A	N/A	GoP	5,400.00	5,400.00	0	Newspaper subscription
A.III.a.2	General Services - Exam	CDO	N/A	N/A	N/A	N/A	N/A	GoP	7,341,909.00	7,341,909.00	0	Conduct of various exam for FY 2019


Grand Total

GRAND TOTAL

Prepared by:


CHERRY B. TORRES
SAO

Certified Funds Available/Certified Availability of Allotment :


MARIANNE FELIZ O. LEGASPI/ CHERRY B. TORRES
Accountant/Budget Officer

Recommending Approval:
The Regional BAC:


FLORIZA A. TAN
Chairman


MARIA MELAGROS A. GOLIS
Vice-Chairman


DONNA T. GARZON
Member


DAISY C. ALBAÑO
Member

MARICHOR N. EMPEDRAD
Member

Approved:


JULIE L. SABALZA
OIC, Regional Director